



Department of Economic and Community Development  
State Historic Preservation Office  
Architectural Preservationist

**PLEASE FOLLOW THE SPECIFIC APPLICATION FILING INSTRUCTIONS AT THE BOTTOM OF THIS PAGE!**

**Open To:** The Public

**Location:** One Constitution Plaza, Hartford, CT 06103

**Job Posting No:** 11421 (reposted)

**Hours:** Full time, 35 hours per week

**Salary:** Grade ES-26 (\$67,973 - \$93,237 annual) **New hires to State service start at the minimum**

**Closing Date:** December 23, 2016—applications must be received no later than 5:00 PM

**Eligibility Requirement:** Candidates must meet the Experience and Training requirements for class code 4490 which can be viewed by accessing this link <http://das.ct.gov/HR/JobspecNew/JobDetail.asp?FCC=6717>. Candidates must meet the professional qualification standards as defined by the National Park Service in accordance with the Code of Federal Regulations, 36CFR, part 61 and Section 106 of the National Historical Preservation Act.

**General Information:** This position will perform specialized duties relating to the review and approval of architectural plans and specifications for projects that impact the State's historic resources.

**Essential Functions:** Refer to Examples of Duties listed on DAS Class Specification 4490. Example of duties include: reviewing construction drawings, plans and specifications to support the agency's federal requirements under Section 106 of the National Historic Preservation Act (16 USC 470) and the Connecticut Environmental Policy Act; interpreting the State building and fire codes as they relate to work on historic buildings; reviewing construction drawings related to various State Historic Preservation Office programs; advising professional architects and engineers on proper practices and on the use of materials in restoration and rehabilitation projects.

**Knowledge, Skills and Abilities:** Considerable knowledge of and ability to apply architectural principles, procedures, and practices; considerable knowledge of proper techniques and materials in the restoration and rehabilitation of historic structures; considerable knowledge of Federal and State historic preservation and environmental legislation, regulations, and procedures; considerable knowledge of building and fire safety codes; interpersonal skills; considerable oral and written communication skills.

**General Experience:** Eight (8) years of experience in the investigation, research, or preparation of plans and specifications for preservation projects.

**Preferred Experience:** Experience working with AutoCAD or ArcGIS software is preferred. Experience training or educating groups or individuals in the field of historic preservation is preferred.

**Substitution Allowed:** College training in architecture, architectural preservation, American architectural history, or preservation planning may be substituted for the General Experience on the basis of fifteen (15) semester hours equaling one-half (1/2) year of experience to a maximum of five (5) years for a Bachelor's degree program in architecture. A Master's degree in architecture, architectural preservation, American architectural history, or preservation planning may be substituted for one (1) additional year of the General Experience.

**NOTE:** Incumbents in this class may be required to travel and to hold a valid Motor Vehicle Operator's license.

**Application Instructions:** Qualified applicants should submit a cover letter that describes their interest and suitability for the position, a resume, and an Application for Employment ([http://das.ct.gov/HR/Forms/CT-HR-12\\_Application.pdf](http://das.ct.gov/HR/Forms/CT-HR-12_Application.pdf)) to:

Joe Olender, Human Resources Specialist  
Department of Administrative Services  
Small Agency Resource Team—SmART Unit  
450 Columbus Blvd, Suite 1404  
Hartford, CT 06103

**Confidential Fax (preferred method of submission): 860-622-2833**  
Materials may be attached to email and sent to [Joseph.Olender@ct.gov](mailto:Joseph.Olender@ct.gov)

The filling of this position will be in accordance with reemployment, SEBAC, transfer, promotion and merit employment rules, if applicable.

**AN AFFIRMATIVE ACTION/EQUAL OPPORTUNITY EMPLOYER**

The State of Connecticut is an equal opportunity/affirmative action employer and strongly encourages the applications of women, minorities, and persons with disabilities.